

03/17/2020

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. March 17, 2020, pursuant to adjournment on March 10, 2020. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Heiberger, seconded by Karsky, to approve the agenda. 5 ayes.

#### MINUTES APPROVAL

MOTION by Karsky, seconded by Beninga, to approve the March 10, 2020, Commission Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$3,515,742.68. 5 ayes.

A&B Business	Lease-Rental Agmt	465.22
A&B Business	Maint Contracts	172.17
Aaron George Prop	Welfare Rent	1,306.00
ACEC/SD	Education & Training	1,495.00
Adam Apts	Welfare Rent	1,250.00
Airgas USA	Small Tools & Shop Sup	94.77
Airway Svc	Auto/Small Equip	2,006.41
Airway Svc	Gas Oil & Diesel	161.37
Alcohol Monitoring	Electronic Monitoring	67.20
Alcohol Monitoring	Program Sup	374.40
Alignment Shoppe	Truck Repairs & Maint	6,468.98
All Nations Interp	Interpreters	80.00
Anderson, Jennifer	Bd Evals Minnehaha	1,507.50
Angel, Edward P	Attorney Fees	905.35
Argus Leader Media	Publishing Fees	1,704.80
Automatic Building	Jail Repairs & Maint	1,929.00
Avera McKennan	Blood Withdrawal	79.20
Avera McKennan	Hospitals	8,557.00
Avera McKennan	Professional Svcs	5,865.50
Axis Forensic Toxicol	Lab Costs	532.00
Barth, Jeff	Business Travel	696.00
Boyer Ford Trucks	Auto/Small Equip	49.36
Boyer Ford Trucks	Parts Inventory	82.75
Boyer Ford Trucks	Truck Repairs & Maint	-119.06
Brandon Valley Journ	Publishing Fees	806.19
Brentwood Apts	Welfare Rent	615.00
Builders Supply	Building Repairs & Maint	2,358.50
Builders Supply	JDC Maint	1,557.00
Burns, Jason	Investigators Exps	118.44
Buttenhoff, Gene A	Welfare Rent	333.00
C & R Supply	Small Tools & Shop Sup	51.20
C & R Supply	Truck Repairs & Maint	57.72
Center For Family	Professional Svcs	539.00
Century Business	Lease-Rental Agmt	60.95
Century Business	Maint Contracts	1,832.80
Centurylink	Contract Svcs	13.46
Centurylink	Telephone	1,747.96
Chris Cam	Office Sup	109.92
Chris Cam	Small Tools & Shop Sup	302.15
Cliff Properties	Welfare Rent	499.00
Computer Forensic	Clinics Auxiliary Svcs	900.00
Construction Product	Bridge Repair & Maint	18.35
Cummins	Coliseum	423.40
Cummins	HHS Maint	450.39

03/17/2020

Dakota Lettering	Uniform Allowance	99.00
Dakota News	Store Inventory	576.59
Dakota Point Apt	Welfare Rent	500.00
Dean Schaefer Court	Court Reporters	120.00
Dell Rapids Fire	Dell Rapids Fire Dpt	58,458.50
Denherder Law	Attorney Fees	109.10
EH Hospitality	Motels	625.00
Embe	Education & Training	75.00
Family Svc	Insurance-Other Costs	485.00
Fastenal	Small Tools & Shop Sup	55.21
Feit, Matthew	Welfare Rent	500.00
First Dakota Nation	Homeland Security	3,764.75
First Dakota Title	Attorney Fees Repaid	23.49
Force America Dist	Truck Repairs & Maint	276.85
Galls Quartermaster	Safety & Rescue Equip	270.89
Galls Quartermaster	Uniform Allowance	1,488.65
Garretson Gazette	Publishing Fees	909.77
Global Tel Link	Telephone	11.39
Goering, James	Business Travel	155.41
Gustafson, Tim	Business Travel	140.00
Guzman, Sandra V	Interpreters	100.00
Heidepriem Purtell	Child Defense Attorney	1,287.50
Heise, Corey	Extradition & Evidence	112.00
Heritage Funeral	Burials	1,500.00
Hewlett Packard	Data Processing Equip	53.46
Hidden Hills Apt	Welfare Rent	1,100.00
High Point Networks	Consultants	875.00
Huey Apts	Welfare Rent	351.00
Hughes, Stuart	Attorney Fees	361.00
Humboldt Fire & Amb	Transportation	1,200.00
HyVee	Pharmacies	659.76
I State Truck Center	Parts Inventory	60.87
I State Truck Center	Truck Repairs & Maint	39.62
Infrastructure Desig	Architects & Engineers	18,048.25
Innovative Office	Furniture & Office Equip	7,455.00
Interstate Office	Office Sup	2,524.11
JCL Solutions	Bldg/Yard Repair & Maint	105.68
John E Reid & Assoc	Education & Training	575.00
Kamrath, Lyndee	Taxable Meal Allowances	14.00
Katterhagen, Mark	Bd Exp Fees Yankton	75.00
Kull, Lisa	Court Reporters	699.20
Kyra Enterprises	Motels	290.00
Lamp	Interpreters	26.45
Languageline Solut	Telephone	636.16
Leaf Capital Funding	Office Sup	137.02
Lewis Drugs	Pharmacies	1,403.45
Lewno Law	Bd Exp Fees Yankton	831.00
Lockwood Law	Attorney Fees	134.90
Lockwood, Darcy	Bd Exp Fees Yankton	75.00
Long, Amanda	Welfare Rent	478.00
Loving, Philip	Bd Evals Minnehaha	480.00
Lutheran Social Svcs	Interpreters	118.13
Marsh & McLennan	Notary Exp	50.00
Medstar Paramedic	Transportation	1,400.00
Menard	Park & Recreation Material	20.94
Metro Coms	Clinics Auxiliary Svcs	1,280.00
Midamerican Energy	Natural Gas	1,198.76
Midcontinent Com	Data Coms	248.00
Midcontinent Com	Telephone	85.00
Midwest Alarm	Maint Contracts	742.68

03/17/2020

Midwest Alarm	VOA Dakotas	104.28
Morse Correctional	Contract Svcs	800.00
Motorola Solutions	Com Equip	7,104.02
Multicultural Center	Interpreters	55.00
Myers & Billion	Attorney Fees	450.00
Myers Enterprises	Safety & Rescue Equip	6,025.00
Napa Auto Parts	Truck Repairs & Maint	227.76
Natalie Surkalovic	Business Travel	30.66
National Tactical	Homeland Security	5,799.00
Nebraska Salt & Gr	Road Material Inventory	22,636.67
New Century Press	Publishing Fees	1,076.57
Novak	Lease-Rental Agmt	98.07
Novak	Office Sup	102.73
Novak	Tea-Ellis Range	21.00
Novak	Trash Removal	1,007.73
One Sky	Hvy Equip Repairs & Maint	111.95
Oreilly Auto Parts	Auto/Small Equip	9.54
Oreilly Auto Parts	Small Tools & Shop Sup	5.29
Osborn, Roxane R	Court Reporters	16.50
Overhead Door	Bldg/Yard Repair & Maint	137.76
Palluck, Ethan	Extradition & Evidence	112.00
Paragon Health & Wel	Blood Withdrawal	6,720.00
Pettigrew Heights	Welfare Rent	500.00
Pierret, Donald W	Right Of Way	4,609.00
Price, Thomas L	Professional Svcs	1,200.00
Quail Hollow Town	Welfare Rent	204.00
Qualified Presort	Publishing Fees	616.00
Quality Efficiencies	Motels	1,250.00
Quality Efficiencies	Welfare Rent	500.00
Record Keepers	Professional Svcs	49.44
Reker, Victoria	Business Travel	187.74
Reliance Telephone	Telephone	3.56
Roemen'S Auto	Auto/Small Equip	15.75
Running Supply	Bldg/Yard Repair & Maint	43.28
Running Supply	Small Tools & Shop Sup	59.96
Saline County Sheriff	Return Of Svc	50.00
Sanford	Lab Costs	979.00
Sanford	Medical Records	68.28
Sanford Health Plan	Insurance Admin Fee	3,187.50
Scheels All Sports	Uniform Allowance	100.00
SD Assoc Of County	Due To Other Governments	3,936.00
SD Human Svcs	Clinics Auxiliary Svcs	18.60
Security Labs	Maint Contracts	100.00
Short Elliott Hend	Architects & Engineers	11,086.49
Sierra Vista	Welfare Rent	500.00
Sioux Falls Area	Education & Training	75.00
Sioux Falls City	Blood/Chemical Analysis	2,590.00
Sioux Falls City	Gas Oil & Diesel	11,400.63
Sioux Falls City	HIDTA Grant	320.13
Sioux Falls City	Water Sewer	95.23
Sioux Falls Rubber	Office Sup	71.65
Smith, Eric	Taxable Meal Allowances	76.00
Snoozy, Scott	Welfare Rent	700.00
Soderquist, Tina	Right Of Way	4,596.90
Southeastern Behav	Crisis Intervention Program	6,564.87
Southeastern Behav	Professional Svcs	2,975.00
Spring Centre Apts	Welfare Rent	589.00
Stan Houston Equip	Gas Oil & Diesel	36.00
Stan Houston Equip	Other Repairs	141.23
Stan Houston Equip	Road Maint & Material	112.20

03/17/2020

State of SD	Amts Held Daily Scram	2,944.00
State of SD	Amts Held Remote Breath	766.00
State of SD	Blood/Chemical Analysis	10,540.00
State of SD	Commitment HSC	17,717.25
State of SD	Commitment Redfield	1,020.00
State of SD	Contracted Construction	300.00
State of SD	Due To Other Governments	3,137,784.61
State of SD	Misc Exp	43.00
State of SD	Outside Repair	6.30
State of SD	Printing/Forms	122.35
State of SD	Telephone	93.52
Strange Farrell John	Attorney Fees	2,605.75
Streichers	Uniform Allowance	2,322.00
Summit Food Svc	Board Of Prisoners Meals	34,371.83
Summit Food Svc	Child Care Food	1,019.25
Summit Food Svc	Inmate Sup	117.41
Summit Food Svc	School Lunch Program	1,733.20
Tammen Auto & Tire	Auto/Small Equip	47.96
Tammen Auto & Tire	Gas Oil & Diesel	39.58
TCN	Telephone	1.86
Terrones, Jared	Investigators Exps	1.13
Thomson Reuters	Legal Research	1,888.41
Tiede, Pamela	Bd Exp Fees Minnehaha	152.00
Tomacelli' Too	Jury Fees	123.30
Tower Campground	Welfare Rent	500.00
Trane	Correction Ctr Repairs & Maint	28.92
Trane	Fairgrounds	489.12
Trane	Fairgrounds	-489.12
Trane	Heat, Vent & AC Repairs	934.56
Trane	Jail Repairs & Maint	807.72
Trane	JDC Maint	31.20
Trane	VOA Dakotas	43.80
Two Way Solutions	Auto/Small Equip	150.00
Two Way Solutions	Truck Repairs & Maint	282.98
Tzadik Sioux Falls	Welfare Rent	2,090.00
UPS	Postage	23.14
University Park Leg	Witness Fees/Exps	537.50
Vankekerix, Roger	Right Of Way	4,682.90
VB Tower	Welfare Rent	376.40
Verizon Wireless	Administrative Charges	44.00
Verizon Wireless	Data Processing Equip	1,184.37
Verizon Wireless	HIDTA Grant	87.47
Verizon Wireless	Misc Exp	133.08
Verizon Wireless	Safety & Rescue Equip	165.65
Verizon Wireless	Telephone	4,906.36
Veronica Vander Vors	Business Travel	19.32
Villas At Canyon	Welfare Rent	500.00
Voisin, Alexander	Business Travel	66.78
Wagner, Heidi	Bd Evals Minnehaha	270.00
Walton, Marcus	Attorney Fees	1,434.50
We Buy Houses	Welfare Rent	574.00
Williamsburg	Welfare Rent	480.00
Xcel Energy	Electricity	1,881.92
Xcel Energy	Welfare Utilities	1,146.60
Yankton County	Return Of Svc	272.50
Zabel Steel	Hvy Equip Repairs & Maint	64.44

REPORTS

03/17/2020

The February 2020 Register of Deeds Official Statement of Revenue Report, the Public Defender Advisory Board Meeting Minutes for December 10, 2019, the Auditor's Office Financial Reports for February 2020, and the Annual Report for Minnehaha County as of and for the Year Ended December 31, 2019, were received and placed on file in the Auditor's Office. Vicki Huit, Accounting Manager, reported on the following Auditor's Office Financial Reports: General Fund Cash Balance Report, Highway Fund Cash Balance Report, the General Fund YTD Expenditures Report, and the General Fund YTD Revenue Report. Kim Adamson, Finance and Budget Officer, reported on the Auditor's Office county wide annual financial reports for 2019.

#### PERSONNEL

MOTION by Beninga, seconded by Karsky, to approve the following personnel changes. 5 ayes.

#### New Hires

1. Cecile Wollman, variable hour Election Worker for Elections, at \$12.50/hour effective 3/23/20 to 6/26/20.
2. Darren Bryant, Jose Cardenas, Ryan Johnson, Kathi Zaddam, Lance Dunwoody, Alyssa del Plaine, James Williamson, Cydney Porter, and Ronald Svatos, Correctional Officers for the Jail at \$19.47/hour (13/1) effective 3/23/20.

#### Step Increases

1. Neil Fossum, Senior Deputy Public Defender for the Public Defender's Officer, at \$2,887.20/biweekly (22/4) effective 3/18/20.
2. Bethany Jost, Paralegal for the Public Defender's Office, at \$26.83/hour (16/8) effective 3/19/20.
3. Mary Zeeb, Property Tax Administrator for the Auditor, at \$32.69/hour (19/10) effective 3/7/20.
4. Julie Anderson, Administrative Secretary for the Juvenile Detention Center, at \$18.99/hour (10/6) effective 2/18/20.
5. Albert Chagolla, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$20.96/hour (12/6) effective 3/4/20.
6. Deborah Deng, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$19.47/hour (12/3) effective 3/14/20.
7. Timothy Gustafson, Corporal for the Jail, at \$27.51/hour (17/7) effective 2/18/20.

#### ABATEMENTS

Upon the recommendation of Chris Lilla, Director of Equalization, the following motions were made:

MOTION by Heiberger, seconded by Beninga, to approve abatements for 2019 Property Taxes representing the Elderly Assessment Freeze: Parcel ID 60662, in the amount of \$579.87, 210 Jeanne Cir; Parcel ID 46572, in the amount of \$635.23, 1703 N Jessica Ave; Parcel ID 44541, in the amount of \$336.99, 1808 N Wayland Ave; and Parcel ID 50906, in the amount of \$585.05, 705 E Pam Rd. By roll call vote: 5 ayes.

MOTION by Beninga, seconded by Karsky, to approve the following abatements representing the disabled veterans tax exemption under SDCL 10-4-40: Parcel ID 88944, 2019 Property Taxes, in the amount of \$1,528.55; Parcel ID 43700, 2017 Property Taxes, in the amount of \$1,521.19; Parcel ID 43700, 2018 Property Taxes, in the

03/17/2020

amount of \$1,508.02; and Parcel ID 43700, 2019 Property Taxes, in the amount of \$2,292.84. By roll call vote: 5 ayes.

#### PUBLIC COMMENT

Jason Gearman, Emergency Management Director, gave an update on COVID-19 (Coronavirus 2019). The County and the City of Sioux Falls have created a joint emergency management center. The Sheriff's Office is delivering meals to kids in the County who are missing meals due to the school closures. The City of Sioux Falls also has a meals program. The local hospitals are on high alert. There have been four positive cases of COVID-19 in Minnehaha County. Mobile testing has been discussed if needed in the future. Maintaining essential functions and slowing the spread of the virus are the ultimate goals.

#### APPEAL

David Heinold, Planner, gave a briefing on an appeal filed by Josh Nelson on the Planning Commission's decision to approve Conditional Use Permit (CUP) #20-08 to expand existing amusement and recreation facility to allow a roller coaster on the property legally described as E1/2 NW1/4 SE1/4 & NE1/4 SE1/4 (Ex. H-1 & Ex. Tract 1, Alvine's Addn.), Section 36-T101N-R51W, approximately 3 miles west of Sioux Falls. The Planning Commission approved the CUP with nine (9) conditions unanimously at their February 24, 2020, meeting. Francis Phillips, 1700 S Carter Pl, Sioux Falls, General Manager of Wild Water West, addressed noise level concerns regarding the roller coaster and explained the chosen location for the roller coaster. Josh Nelson, 204 Park Dr, Lennox, owner of Blue Haven Barn, appellant, requested a decibel limit of 60, requested Wild Water West be required to put in some type of natural screening for the sound, and requested that construction not be allowed on Saturdays between 3:00 p.m. and 5:00 p.m. Mr. Phillips spoke on research showing the decibel levels should already be below 60 at the property line. Commissioner Barth spoke in favor of the neighbors keeping open communication and working together on any noise issues that should arise rather than requiring further regulation. In response to a question from Commissioner Beninga, Jacob Maras, Senior Project Engineer, spoke on the determination of speed on the highway in front of Wild Water West and Blue Haven Barn. MOTION by Barth, seconded by Beninga, to uphold the Planning Commission's decision to approve CUP #20-08 to expand existing amusement and recreation facility to allow a roller coaster on the property legally described as E1/2 NW1/4 SE1/4 & NE1/4 SE1/4 (Ex. H-1 & Ex. Tract 1, Alvine's Addn.), Section 36-T101N-R51W with the following conditions: 1) that Conditional Use Permit #20-08 shall allow one (1) roller coaster; 2) the subject property shall adhere to the submitted site plan and narrative; 3) the hours of operation for the roller coaster shall be from 11:00 am to 8:00 pm; 4) a set of plans certified by a registered professional engineer be submitted for review and approval prior to the building permit(s) being issued for the roller coaster; 5) the applicant maintain a South Dakota Sales Tax License; 6) the roller coaster perimeter should be enclosed with security fencing and a locking gate to prevent unauthorized access to the roller coaster track; 7) all outdoor lighting shall be of a full cutoff and fully-shielded design to prevent direct spillage of light beyond the property boundary; 8) the roller coaster meet all State and Federal safety requirements and inspections; and 9) the Planning & Zoning Department reserves the right to enter and inspect the amusement park and recreation facility at any time, after proper notice to the owner, to ensure that the property is in full compliance with the conditional use permit conditions of approval and the Minnehaha County Zoning Ordinance. By roll call vote: 5 ayes.

#### BRIEFINGS

Jeffrey Schmitt, City of Sioux Falls Planning, gave a briefing on the 2020 Census and encouraged everyone to complete their census online at [www.my2020census.gov](http://www.my2020census.gov).

#### FUND TRANSFERS

Kim Adamson, Finance and Budget Officer, requested an Inter-Fund transfer of \$273,964.00 from the General Fund to the Emergency Management Fund. This transfer was approved as part of the 2020 budget. MOTION by

03/17/2020

Heiberger, seconded by Barth, to authorize a \$273,964.00 transfer from the General Fund to the Emergency Management Fund in accordance with the 2020 budget. By roll call vote: 5 ayes.

Kim Adamson, Finance and Budget Officer, requested two Inter-Fund transfers to insure an adequate level of cash reserves in the Capital Projects Fund for the Jail Expansion Project. A transfer of \$250,000.00 from the 24/7 Fund to the Capital Projects Fund and a transfer of \$250,000.00 from the General Fund to the Capital Projects Fund was requested. The projected construction costs for the Jail Expansion Project was projected to exceed the 2017 bond proceeds by \$3,300,000. Due to the project coming under the projected cost, only \$500,000.00 will be needed. The State Attorney General gave authorization to utilize \$250,000.00 from the 24/7 Fund for the project. Any excess funds remaining after the close of the Jail Expansion Project will be returned to the General Fund. MOTION by Beninga, seconded by Karsky, to authorize a transfer of \$250,000.00 from the 24/7 Fund to the Capital Projects Funds and a transfer of \$250,000.00 from the General Fund to the Capital Projects Fund. By roll call vote: 5 ayes.

#### PRESENTATIONS

Julie Hofer, Public Advocate, presented on the Public Advocate's Office highlighting the following areas: staffing, 2019 expenditures, number of closed files in 2019, efficiency and cost saving efforts, partnerships, recidivism reduction efforts, and maintaining open communication with the Attorney General's Office, State's Attorney's Office, and Public Defender's Office.

Traci Smith, Public Defender, presented on the Public Defender's Office highlighting the following areas: the history of the office, alternative court, cost per case, alternative sentencing, recruitment, the methamphetamine epidemic, recent projects, community education, and future projects.

#### RESOLUTION

Jacob Maras, Senior Project Engineer, presented a resolution for participation in the SD Department of Transportation (SDDOT) Bridge Inspection Program. The U.S. Federal Highway Administration requires inspection of all bridges every two years and box culverts every four years. Mr. Buthe requested participation in the program using Civil Design, Inc. of Brookings, SD for the inspection work. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign Resolution MC20-15. By roll call vote: 5 ayes.

**RESOLUTION MC20-15  
BRIDGE REINSPECTION  
PROGRAM RESOLUTION  
FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS**, Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, Minnehaha County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Civil Design, Inc. (Consulting Engineer) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 17th day of March, 2020, at Sioux Falls, South Dakota.  
(city)

03/17/2020

ATTEST:  
Olivia Larson, Deputy  
County Auditor

Board of County Commissioners  
Of Minnehaha County  
Jean Bender  
Chairman of the Board

#### AGREEMENTS

Jacob Maras, Senior Project Engineer, presented a Professional Services Agreement between Minnehaha County and Infrastructure Design Group, Inc. (IDG) for Project MC17-01, County Highway 146 Reconstruction. IDG will provide construction administration at a cost not to exceed \$592,835.00. The project runs 6.91 miles from South Dakota Highway 11 to the Minnesota border and is expected to be complete and open to the public by June 25, 2021. MOTION by Heiberger, seconded by Barth, to authorize the Chair to sign the Professional Services Agreement between Minnehaha County and Infrastructure Design Group, Inc. for Project MC17-01, County Highway 146 Reconstruction, construction administration at a cost not to exceed \$592,835.00. 5 ayes.

Jacob Maras, Senior Project Engineer, presented a Right-Of-Way Purchase Agreement for property owned by Adrian Krogstad. In conjunction with JSA Engineers, the Highway Department will rebuild County Highway 146 from County Highway 122 five and a quarter miles north to the city limits of Colton. Additional right-of-way is needed to meet current safety requirements. MOTION by Heiberger, seconded by Beninga, to approve the Right-Of-Way Purchase Agreement with Adrian J Krogstad, trustee of the Adrian and Marcella Krogstad Living Trust, for a total of \$2,097.90 for the property legally described as Lot H-2 in the North Half (N½) of the Northeast Quarter (NE¼) of Section 10, Township 103 North, Range 51 West of the 5<sup>th</sup> P.M., Minnehaha County, South Dakota; a total of 0.259 acres. 5 ayes.

#### RESOLUTION

Craig Dewey, Assistant Commission Administrative Officer, presented a resolution to designate decision making authority to the Minnehaha County Board of County Commissioners Chair for emergency policy decisions regarding COVID-19 (Coronavirus 2019) related issues including leave time and the closure of buildings. MOTION by Beninga, seconded by Barth, to approve Resolution MC20-16. By roll call vote: 5 ayes.

#### RESOLUTION MINNEHAHA COUNTY 20-16

#### RESOLUTION TO DESIGNATE DECISION MAKING AUTHORITY TO THE CHAIR ABOUT EMERGENCY POLICY DECISIONS REGARDING COVID RELATED ISSUES INCLUDING LEAVE TIME OR CLOSURE OF BUILDINGS

WHEREAS COVID-19 infections are present in South Dakota; and

WHEREAS new developments have the potential to occur at a rapid pace; and

WHEREAS county operations include facilities that operate twenty-four hours a day; and

WHEREAS decisions regarding employee time off benefits and operational closures may require swift and timely decision making; and

WHEREAS, under SDCL 7-8-20 (7), the Board of County Commissioners has the power to superintend the fiscal concerns of the county and secure their management in the best possible manner; and

WHEREAS, under SDCL 7-8-20 (10), the Board of County Commissioners has the power to perform such duties and acts as it is or may hereafter be required to do and perform; and



03/17/2020

WHEREAS, the Board of County Commissioners finds that it is in the best interests of Minnehaha County to delegate its authority to the Chair to perform such duties and acts as set forth in this Resolution in order to ensure swift and timely decisions in response to the present public health emergency;

NOW THEREFORE BE IT RESOLVED, by this Board of County Commissioners of Minnehaha County, South Dakota, that the Chair is hereby authorized to make emergency policy decisions regarding COVID-19 related issues including employee time off benefits and building and operational closures.

DATED on March 17th, 2020

Jean Bender  
Jean Bender, Chair  
Minnehaha County Board of Commissioners

ATTEST:

Olivia Larson, Deputy  
Bob Litz, Minnehaha County Auditor

#### POLICY

Carey Deaver, Human Resources Director, requested approval of changes to the Minnehaha County Extended Sick Leave for Illness policy and the Leave Advancement policy due to COVID-19 (Coronavirus 2019). Employees or employees with family members who have an illness related to COVID-19, influenza, or a serious health condition, would be allowed to use Extended Sick Leave (ESL) without using other paid or non-paid time off benefits first. Additionally, ESL would be able to be utilized when asymptomatic employees have been quarantined by a local, state, or federal health order due to exposure to COVID-19. Minnehaha County policy does not allow employees to utilize time off benefits until accrued. The temporary Leave Advancement policy would change this to allow employees the option of taking paid time by advancing them leave hours before they are accrued for COVID-19 related illness or issues up to a maximum of 80 hours. MOTION by Karsky, seconded by Barth, to authorize temporary changes to the Paid Leave Benefits policy beginning on March 13, 2020, and ending May 31, 2020, relating to the extension of sick leave for illness and leave advancement. By roll call vote: 5 ayes.

#### LEGISLATIVE UPDATE

Craig Dewey, Assistant Commission Administrative Officer, gave an update and status report on the 2020 Legislative Session.

#### LIAISON REPORT

Commissioner Bender reported on a March 13, 2020, meeting regarding COVID-19 (Coronavirus 2019). The County encourages the public to utilize online, mail-in, and kiosk services instead of coming to the County buildings.

#### OLD BUSINESS

Commissioner Barth stated that one of the approved bills in the amount of \$696.00 accounted for his expenses to travel to the 2020 National Association of Counties (NACo) Legislative Conference in Washington, D.C.

MOTION by Barth, seconded by Karsky, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, March 24, 2020.

APPROVED BY THE COMMISSION:

03/17/2020

Jean Bender  
Chair

ATTEST:  
Olivia Larson  
Deputy Auditor