



Minnehaha County Public Defender

MEETING MINUTES

DATE: Tuesday, March 10th, 2020
TIME: 7:30 AM
LOCATION: PDO Conference Room

Call to Order

- **Public Defender Advisory Board Meeting**
- **Meeting to Discuss**
 - Agenda
- **Attendee Names**
 - Traci Smith, Betsy Doyle, Cindy Heiberger, Dean Karsky, Ryan White, John Hinrichs, Sid Strange, Katie Dunn and Tessica Severson
- **Attendees Not Present**
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Call the Meeting to Order:

Commissioner Karsky called the meeting to order. Traci Smith handed out the Agenda for today's meeting, an updated report of the Public Defender's Office financials and a copy of the Advisory Board Meeting minutes from the meeting held on 9/10/2019.

(1) Minutes were approved from the 5/15/2018 meeting.

(2) Commissioner Karsky moved to the second Item on the agenda which was the Financial Report. Traci gave an overview of where the department is at this time. No Action is required.

(3) Commissioner Karsky went on to Item number three on the agenda which was a review of the Public Defender proposed Annual Report. Betsy Doyle spoke about the intern program which was included in the report. Commissioner Karsky suggested we have a conversation with our Human Resource department to see what options are available to the departments in order to allow the Interns to work more than 20hrs per week. Betsy Doyle agreed to reach out and get more information. Discussions were had on the number of cases opened and closed for the year, alternative court options, the new Fast-Tracking program, and staffing needs. The advisory board agreed to review the report and contact Traci if anyone has any suggested changes, and to give approval for submitting the report to the Commission.

(4) Commissioner Karsky moved on to item four on the agenda which is Staffing and Supervision. Traci Smith discussed where the Public Defender's Office was at on the hiring process for the approved positions for 2020 and recent internal promotions.

(5) Opportunity for Public Comment: There were no requests for public comment.



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New Business: Next Meeting should be scheduled in May, 2020.

Adjournment

Meeting adjourned at approximately 8: am.