



Minnehaha County Public Defender

MEETING MINUTES

DATE: Tuesday, October 27th, 2020
TIME: 7:30 AM
LOCATION: PDO Conference Room

Call to Order

- **Public Defender Advisory Board Meeting**
- **Meeting to Discuss**
 - Agenda
- **Attendee Names**
 - Traci Smith, Betsy Doyle, Cindy Heiberger, Sid Strange, Jonathan Leddige, Dean Karsky, Ryan White, John Hinrichs, Katie Dunn, Mark Kriens and Tessica Severson
- **Attendees Not Present**

Call the Meeting to Order:

Commissioner Karsky called the meeting to order. Traci Smith handed out the Agenda for today's meeting, an updated report of the Public Defender's Office financials and a copy of the Advisory Board Meeting minutes from the meeting held on 6/09/2020.

(1) Minutes were approved from the 6/09/2020 meeting.

(2) Commissioner Karsky went on to Item number three on the agenda which was Tour of Annex Building and Review of remodel Plans. Mark Kriens discussed timeline. Discussion was had about where employees will be working from once construction starts, reviewed options for teleworking and temporary relocation to the extension building. Mark Kriens explained we had planned on 3 phases of construction.

(3) Commissioner Karsky moved on to item four on the agenda which is Discussion of PDO file Storage. Tessica Severson spoke about need to pull boxes from the old Jail and needing assistance in getting banker boxes moved. Discussion of options were had, and approval for hiring a moving company to safely move these boxes was given.

(4) Commissioner Karsky moved to the second Item on the agenda which was the Financial Report. Traci gave an overview of where the department is at this time. No Action is required.

(5) Commissioner Karsky moved on to the 5th item on the agenda which was Staffing and Supervision. Jonathan Leddige spoke about the in-custody review team, which was created out of the MacArthur grant, what the team's goals are, and how it is going. Betsy Doyle gave an intern update for this year.



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(6) Opportunity for Public Comment: There were no requests for public comment.

New Business:

No New Business

Next Meeting should be scheduled in March, 2021.

Adjournment:

Meeting adjourned at approximately 8:22 am.